

## **MOVE-OUT CLEANING CHECK LIST**

1. OVEN (underneath, top, inside, sides, front, edges, drawer – polish if stainless)
2. EXHAUST HOOD (fan & filter, greasy build-up removed)
3. REPLACE STOVE BURNER EYE DRIP PANS WITH NEW ONES
4. REFRIGERATOR & FREEZER (underneath, front, top, inside, seal edges, drawers, empty ice – polish if stainless)
5. DISHWASHER (inside edges, outside face – polish if stainless)
6. KITCHEN CABINETS (inside & outside of doors, cabinet shelves – must be left free of crumbs etc.)
7. SINK & COUNTER TOPS (walls above counter tops – must be left free of cleaning residue)
8. TILE & LINOLEUM FLOORS (swept & mopped and/or scrubbed)
9. BATHROOMS (toilets, sinks, inside & outside of cabinets, tub wall areas, wipe out all drawers)
10. CEILING FANS & BLADES
11. LIGHT FIXTURES (dust and build up on fixtures, globes and fan blades)
12. REMOVE COBWEBS (windows, ceilings, corners)
13. WINDOWS (sash, sills, and casements edges)
14. CLEAN ALL SLIDING GLASS DOORS (inside & outside, door tracks)
15. WIPE DOWN ALL BLINDS (both sides)
16. TRASH & DEBRIS REMOVED FROM HOUSE
17. CLEAN HVAC INTAKE GRILL & INSTALL NEW FILTER (all filters)
18. CLEAN ALL EXTERIOR DOORS IF NOT FRESHLY PAINTED (clean all storm doors, clean exterior thresholds)
19. WIPE OFF ALL SWITCH PLATES AND RECEPTACLE COVERS (remove all dirt & fingerprints)
20. WIPE DOWN ALL DOOR FRAMES AND BASEBOARDS
21. CARPETS TO BE PROFESSIONALLY STEAM CLEANED (receipt to be provided)
22. CLEAN/CUT/TRIM YARD (remove any debris or animal droppings)
23. CLEAN OUT & WEED FLOWERBEDS
24. CLEAN OUT GUTTERS
25. SWEEP OFF ALL PORCHES & SWEEP OUT GARAGE
26. REMOVE ANY SATELLITE DISHES INSTALLED BY YOU
27. REPLACE ANY BURNED OUT LIGHT BULBS